



HOSTED BY:



**Annual Conference Program Advertising Contract due: SEPT 6, 2019**

**- All ads in color**

**- Program book size 8.75" x 11.25"**

SELECT	SIZE	NON-BLEED DIMENSIONS	MEMBER	NON-MEMBER
<input type="checkbox"/>	Buisness Card	(3.5"w x 2"h)	\$275	\$295
<input type="checkbox"/>	Quarter Page	(3.5"w x 4.75"h)	\$375	\$500
<input type="checkbox"/>	Half Page	(7.5"w x 4.75"h)	\$500	\$675
<input type="checkbox"/>	Full Page	(7.5"w x 10"h)	\$850	\$1,250
<input type="checkbox"/>	Inside Spread	(17.25"w x 11.25"h)	\$1,550	\$1,850

- Full page color ads sizes includes 1/8" for bleeds. Please do not put text to close to the edge as it may be trimmed

**HOW TO SUBMIT YOUR AD**

- Please return completed form below to: mbrookes@artsschoolsnetwork.org
- Please use advertiser's business name as file name
- File formats accepted: Photoshop, Illustrator, PDF files, tiffs and high-resolution jpegs (300dpi or higher)
- No MS Word or MS Publisher files accepted
- Include all fonts or convert to outlines
- Ad's submitted in the wrong size after the deadline may not appear in all/some of the programs
- E-mail your work to: mbrookes@artsschoolsnetwork.org (must be 5mb or less) or share via dropbox or box.com

Company Name: \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_ Website \_\_\_\_\_

Please provide the contact information of the person(s) coordinating the logistics for this advertisement

Name \_\_\_\_\_ Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Invoice me

Pay by check

Credit Card: Visa or Mastercard

Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

3-Digit code \_\_\_\_\_

We hereby make application for an advertising insertion order for Arts Schools Network Conference Program. We agree to abide by the terms and conditions set forth by Arts Schools Network on the following page.

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_

HOSTED BY:

 **The Douglas Anderson**  
School of the Arts  
FOUNDATION

 **Douglas Anderson**  
School of the Arts

Arts Schools Network publications are created on behalf and for the benefit of our membership. Arts Schools Network therefore reserves the right to reject, omit, or cancel advertising it does not feel is in the best interest of our membership or goals.

### **CONFIRMATION**

Orders must be confirmed in writing by deadline. Verbal or electronic mail order, without contracts, are not acceptable.

### **CHANGES TO CONTENT**

No typesetting or alterations will be done by the printer or Arts Schools Network.

### **RESPONSIBILITY**

It is not the responsibility of Arts Schools Network or the printer to edit, design, or alter any advertiser-submitted ad. Ads must be re-submitted if advertisers wish to have an ad altered in any matter.

### **CANCELLATIONS**

No cancellations or changes in order will be accepted after the deadline. Cancellations must be received in writing prior to deadline. Any advertiser cancelling advertisements after the closing date must pay the full space charge.

### **PLACEMENT**

Publisher reserves right to determine ad placement.

### **CONDITIONS**

No conditions, printed or otherwise, appearing on the insertion order, billing instructions, or copy instructions that conflict with the publisher's stated policy will be binding on the publisher.

### **LIABILITY**

Advertisers and agencies assume liability for content of advertisement and assume responsibility for any claims therefore made against the publisher.

### **PAYMENT**

Payment must be received by the deadline, unless other arrangements have been made in writing with Arts Schools Network Managing Director.

### **DISCOUNTS**

Agency discounts are not applicable.

### **CONTACT**

Arts Schools Network  
Post Office Box 62755  
North Charleston, SC 29405  
info@artsschoolsnetwork.org